

西餐廳服務員

職責：

- 為客人提供優質的客戶服務、設置餐桌、庫存管理、準備報告
- 能與同事和客人建立長遠關係
- 遵循上級指示工作
- 確保餐廳整體環境整潔、包括家具保養及保持個人衛生
- 參與店舖整體維護及清潔、從而達到食物品質超出預期
- 維護整體運作正常以達到標準規定
- 執行上司委派的其他相關工作

職位要求：

- 最少一年咖啡店或西餐廳工作經驗
- 具有團隊合作精神及實際接待顧客體驗
- 性格積極外向
- 具有良好溝通能力及客戶服務技巧
- 主動、獨立並能在壓力下處理多項任務
- 良好的英語、粵語和普通話讀寫能力

本公司提供多項福利：年終雙糧、年終業績花紅、有薪年假、勤工獎、膳食津貼、購物優惠、在職培訓、醫療福利、良好晉升機會。

有意者請親臨南灣新八佰伴十三樓接待處填寫職位申請表格。填寫時需

清楚列明申請職位及要求待遇、攜帶近照一張，亦可將應徵履歷電郵至

hr.glp@newyaohan.com。應徵者所提供的個人資料，只用作招聘用

途，一切絕對保密。

Server

Responsibilities:

- Participate in opening duties, setting up of tables, inventory management, reports, closing duties and above all, be able to develop and grow as a part of the team while providing the best customer service possible
- Cultivate loyalty with staff and customers
- Ability to follow instruction from direct supervisor/ manager
- Strive for perfection to meet the Company Standards
- Ensure overall cleanliness of the space including furniture and fixture maintenance as well as personal hygiene
- Outgoing and energetic personality, yet humble with good customer service, interpersonal and communication skills
- Good command of spoken English/ Cantonese/ Mandarin
- Participation towards overall store maintenance and cleanliness, and to achieve food quality that exceeds expectations
- Overall maintenance of the operation at a level in keeping with the standards prescribed
- Perform other job-related duties as requested

Requirements:

- Minimum 1 year restaurant experience in Café or Western restaurant
- Strong leadership, team player, hands-on customer service
- Energetic and outgoing personality
- Excellent communication, presentation and customer service skills
- Self-motivated, independent and able to perform multitasks under pressure
- Good command of written and spoken English, fluent in Cantonese/Mandarin is a plus

We offer competitive remuneration package including meal allowance, medical scheme, discretionary bonus, double pay and pension fund with excellent career exposure opportunities to the right candidate.

Interested parties, please apply with full resume in MS Word format with present and expected salary via e-mail to **hr.glp@newyaohan.com**

Company website: www.newyaohan.com

(Personal data collected will be used for recruitment purpose only)