

Business Development

Assistant Manager

Responsibilities:

- To manage and develop existing and new general insurance business from agents and brokers in order to achieve target production income
- To conduct marketing activities of insurance related products for corporate, commercial and retail customers in order to achieve business targets
- To build and manage the portfolio of insurance customers, prepare insurance quotations and handle renewal of insurance policies
- To be responsible for the provision of quality after-sales services and co-ordination with relevant parties to promote other products and services

Requirements:

- Degree holder, preferably with professional insurance qualifications
- Over 5 years relevant work experience
- Sound communication and negotiation skills
- Good interpersonal skill and technical knowledge
- Good spoken and written communication skills in both English and Chinese
- Candidate with less experience will be considered as Senior Officer / Officer