



# 澳娛綜合度假股份有限公司

## SJM RESORTS, S.A.

**Department:** Internal Audit

**Position Title:** Manager (IT Audit)

### Job Description:

- Conduct risk assessments, create and execute IT audit work programs complying with the Macau Government's regulations and applicable standards
- Recommend changes to controls, processes, and procedures to improve security, effectiveness and efficiency and provide suggestions to achieve appropriate improvements
- Prepare documentation and audit report in support of audit work performed
- Perform ongoing assessments of business systems, software development, IT operations, etc. to identify control gaps and risk areas
- Provide technical advice to other audit teams to support them in performing their audit tasks
- Supervise, monitor and provide guidance to subordinates to complete the audit tasks
- Comply with auditing standards, follow good industrial practices, and efficiently utilize audit resources

### Job Requirement:

- University degree in Information Technology or related studies
- Certified Information Systems Auditor (CISA) or an equivalent IT designation is preferred
- Minimum 8 years of IT relevant working experience is preferred
- Minimum 3 years of IT-related audit or compliance experience is preferred
- Significant knowledge of IT Security
- Knowledge of IT processes, controls, regulatory frameworks and control requirements
- Experience in cyber security field or risk management is a plus
- Good in spoken and written English and Cantonese
- Good communication skills and self-motivation

Interested parties, please apply via:

- Email the detailed resume to [careers@sjmresorts.com](mailto:careers@sjmresorts.com)
- Hotline 82978635 / 82978485

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# 澳娛綜合度假股份有限公司

## SJM RESORTS, S.A.

**Department:** Internal Audit

**Position Title:** Assistant Manager (IT Audit)

### Job Description:

- Conduct risk assessments, create and execute IT audit work programs complying with the Macau Government's regulations and applicable standards
- Recommend changes to controls, processes, and procedures to improve security, effectiveness and efficiency and provide suggestions to achieve appropriate improvements
- Prepare documentation and audit report in support of audit work performed
- Perform ongoing assessments of business systems, software development, IT operations, etc. to identify control gaps and risk areas
- Provide technical advice to other audit teams to support them in performing their audit tasks
- Supervise, monitor and provide guidance to subordinates to complete the audit tasks
- Comply with auditing standards, follow good industrial practices, and efficiently utilize audit resources

### Job Requirement:

- University degree in Information Technology or related studies
- Certified Information Systems Auditor (CISA) or an equivalent IT designation is preferred
- Minimum 6 years of IT relevant working experience is preferred
- Minimum 2 years of IT-related audit or compliance experience is preferred
- Significant knowledge of IT Security
- Knowledge of IT processes, controls, regulatory frameworks and control requirements
- Experience in cyber security field or risk management is a plus
- Good in spoken and written English and Cantonese
- Good communication skills and self-motivation

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## SJM RESORTS, S.A.

**Department:** Internal Audit

**Position Title:** Senior Internal Auditor

### Job Description:

- Immediately report to his or her supervisor when audit findings are noted and should collect evidence as soon as possible
- Prepare the summary of finding and recommendation
- Assist supervisor in documenting the audit work done in an orderly and efficient manner, updating system notes, performing walk through tests and audit tests, and any audit work required by the supervisor
- Communicate the auditee in order to understand the operation flow and collect the audit evidence
- Perform site checking work
- Should assist supervisor in developing detailed audit programs
- Support supervisor in performing audit work
- Documenting work done in an orderly manner and ensuring updating of the internal control system notes, performing walk through tests, documenting all work done and concluding preliminary conclusion for the review by Supervisor
- Quarterly cash / chips count

### Job Requirement:

- University degree in Accounting or related studies
- Minimum 3 - 5 years audit experience with internal audit an advantage
- Member of recognized professional accountancy institution
- Good command of spoken and written English
- Good communication skills and self-motivation

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## SJM RESORTS, S.A.

**Department:** Internal Audit

**Position Title:** Internal Auditor

### Job Description:

- Assist supervisor in the planning, execution and documentation of the audit work program which covers Macau DICJ's minimum internal control requirements ("MICR") and various internal control objectives
- Documenting work done in a clear and orderly fashion while ensuring the updates to the working papers are correct
- Able to communicate effectively with the auditee in order to understand the operation flow and pinpoint areas of risk
- Perform on-site inquiries, observations, and inspections
- Immediately report to his or her supervisor when suspected findings are noted

### Job Requirement:

- College Degree holder in Business/Finance/Accounting or related fields a minimum
- Minimum 1-2 years audit experience with internal/external audit is preferred
- Member of recognized professional accountancy institution is preferred
- Proficient in spoken and written both English and Chinese
- Good communication skills and self-motivation
- Proficient in MS Office

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