



澳娛綜合度假股份有限公司

SJM RESORTS, S.A.

Department: Internal Audit

Position Title: Senior Internal Auditor

Job Description:

- Immediately report to his or her supervisor when audit findings are noted and should collect evidence as soon as possible
- Prepare the summary of finding and recommendation
- Assist supervisor in documenting the audit work done in an orderly and efficient manner, updating system notes, performing walk through tests and audit tests, and any audit work required by the supervisor
- Communicate the auditee in order to understand the operation flow and collect the audit evidence
- Perform site checking work
- Should assist supervisor in developing detailed audit programs
- Support supervisor in performing audit work
- Documenting work done in an orderly manner and ensuring updating of the internal control system notes, performing walk through tests, documenting all work done and concluding preliminary conclusion for the review by Supervisor
- Quarterly cash / chips count

Job Requirement:

- University degree in Accounting or related studies
- Minimum 3 - 5 years audit experience with internal audit an advantage
- Member of recognized professional accountancy institution
- Good command of spoken and written English
- Good communication skills and self-motivation

Interested parties, please apply via:

- Email the detailed resume to careers@sjmresorts.com
- Hotline 82978635 / 82978485

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Department: Internal Audit

Position Title: Internal Auditor

Job Description:

- Assist supervisor in the planning, execution and documentation of the audit work program which covers Macau DICJ's minimum internal control requirements ("MICR") and various internal control objectives
- Documenting work done in a clear and orderly fashion while ensuring the updates to the working papers are correct
- Able to communicate effectively with the auditee in order to understand the operation flow and pinpoint areas of risk
- Perform on-site inquiries, observations, and inspections
- Immediately report to his or her supervisor when suspected findings are noted

Job Requirement:

- College Degree holder in Business/Finance/Accounting or related fields a minimum
- Minimum 1-2 years audit experience with internal/external audit is preferred
- Member of recognized professional accountancy institution is preferred
- Proficient in spoken and written both English and Chinese
- Good communication skills and self-motivation
- Proficient in MS Office

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